



The East Manchester Academy
A Member of the Greater Manchester Education Trust
60 Grey Mare Lane, Manchester, M11 3DS
Academy Headteacher: Ms J Bowen
Tel: 0161 230 8039 **Fax:** 0161 223 2245
Web site: www.theeastmanchesteracademy.co.uk
Email: recruitment@temac.co.uk

General Catering Assistant

Required as soon as possible

Salary: Grade 1A Term Time Only 16 Hours per week

Actual Salary £7,761 per annum

Monday to Thursday 11.00 – 14.15

Friday 11.15 – 14.15

‘Committed to safeguarding and promoting the welfare of children’

An opportunity has arisen at the East Manchester Academy for a General Catering Assistant who is reliable and conscientious to take a vital role within the school in the academy’s kitchen/bistro. You will have a flexible approach to the role and be willing to carry out a wide variety of tasks to ensure the smooth operation of the whole school catering function and to meet the needs of the Academy. You will be able to work as part of a team and on your own initiative, and you will have good communication skills with students, support staff and teachers alike.

This is an exciting time to join The East Manchester Academy as we are on a transformative journey of improvement and want to ensure all students in our community lead successful and happy lives with the skills abilities and qualifications to pursue their dreams. We care about our staff and offer a generous PPA allowance and an array of opportunities for professional development.

We are utterly committed to working with people and developing their potential. We are cultivating a culture of openness, honesty and professional learning so that teachers are able to teach effectively and have a positive work life balance. At The East Manchester Academy, we value teamwork and collaborative approaches to shared goals. You will be joining a team of talented professionals who are truly determined to ensure all students succeed, not only in the subjects we offer but all aspects of their lives.

We are proud to serve our diverse and inclusive community and are committed to the cooperative values allowing students to have equality of opportunity. Together, we will work collaboratively to develop innovative practice that is efficient and effective and achieves outcomes. This is a critical appointment for our academy and the successful candidate will

receive high levels of support and training. We wish to appoint a practitioner who shares our commitment to young people in challenging circumstances who believes that excellent teaching can leverage high levels of performance and remains optimistic in the face of adversity.

The East Manchester Academy is committed to safeguarding, child protection and promoting the well-being of children and young people and expects all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check prior to starting.

In return we offer the following:

- Extensive CPD including externally accredited courses
- Bike2work scheme
- Employee Assistance
- Teachers' Pension Fund
- Staff Wellbeing
- Free annual flu jabs
- A fully supportive Faculty
- 18% PPA allowance as standard

Our Values: At TEMA we REACH

- **Respect**
- **Equality**
- **Ambition**
- **Care**
- **Hardwork**

Securely Apply for this Position via *WeTransfer*

Please visit this vacancy on our website (www.eltrust.org/careers) and follow the instructions to securely send us your completed application pack:

Complete your application in your preferred text editor (e.g. Microsoft Word)

- Follow the 'apply now' link on the appropriate vacancy on our website
- Attach your completed application files
- Add your email address to the 'your email' field (so we can easily get in touch if needed)
- Click 'transfer' to send your files

You do not need to sign in or sign up to WeTransfer to use this feature. Alternatively, you can apply by post.

Please return your application form to recruitment@temac.co.uk **by 8:00am on Wednesday 14th December 2022.**

Interview date: To be confirmed.

Successful applicants are subject to appropriate vetting procedures and a satisfactory Enhanced Check from the Disclosure and Barring Service

(**NB** It may not be possible to inform each applicant, therefore only successful applicants will be notified).